



Salary report Pro

Administrative Worker

Administration

29 March 2023

Administrative Worker

Total gross salary
(average)

2,127,605
UZS

Region: Uzbekistan

Work experience: all experience levels

Company size: all company sizes

Education: all education levels

Industry: all industries

Methodology: Estimation model

Period: Monthly salary

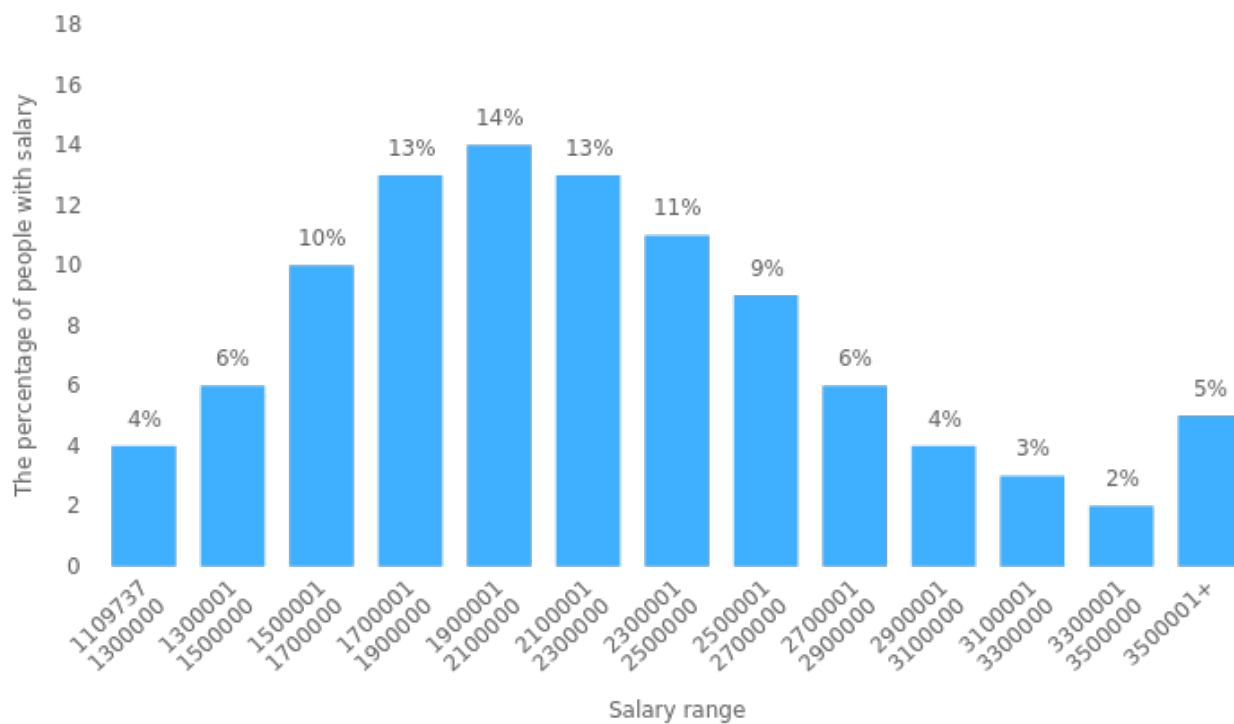
Working hours: Full time

Description of job position

- Transcribing documents using computers.
- Recording of incoming and outgoing correspondence.
- Handling corporate correspondence, email, and phone calls.
- Operating copier and fax equipment.
- Filing and locating documents.
- Welcoming and taking care of visitors, preparing and serving refreshments.
- Recording the minutes in meetings and negotiations.
- Reserving accommodation, travel tickets, airline tickets, and similar tasks.
- Responsibility for purchasing office supplies and other goods consumed on a daily basis.
- Managing the cash box and responsibility for entrusted cash and valuables.

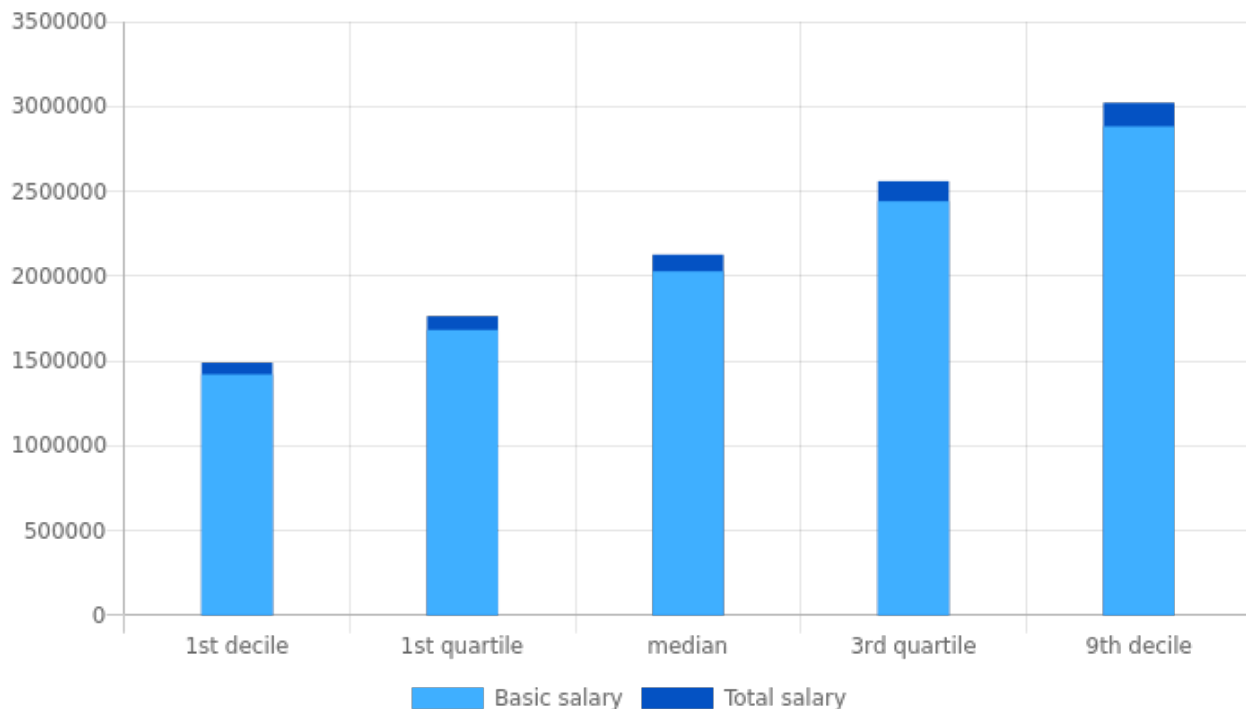
Salary ranges

Region: Uzbekistan



Salary span

Region: Uzbekistan

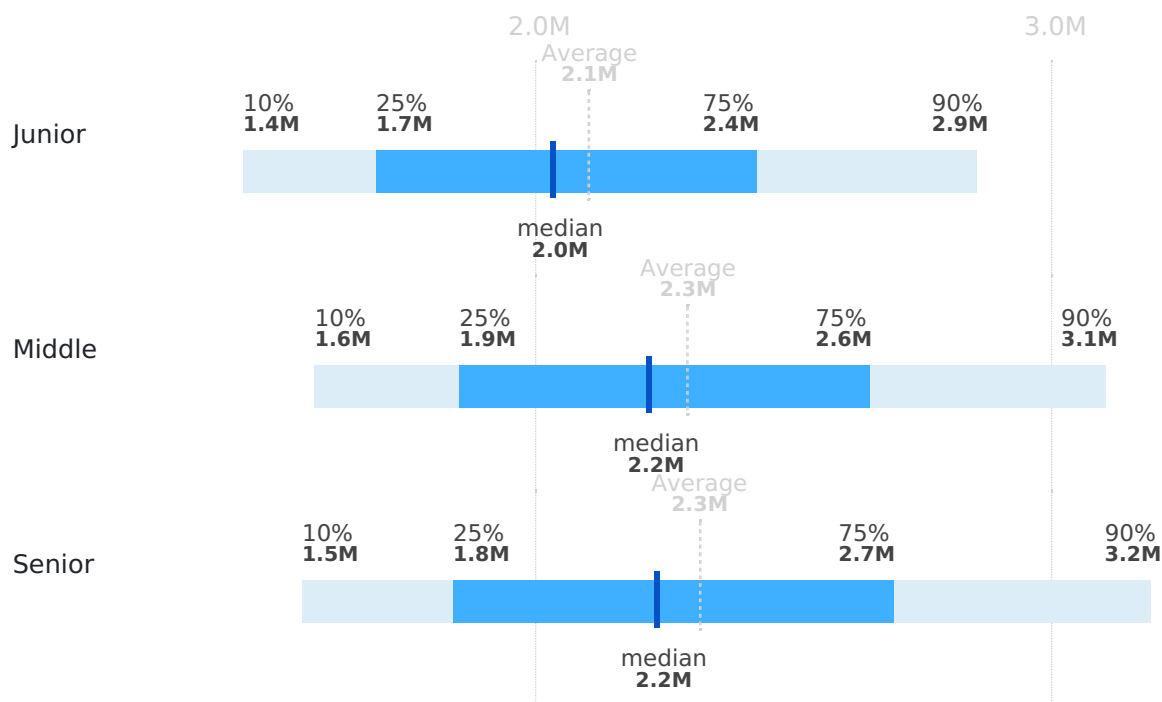


	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Basic salary	2,104,954	1,421,522	1,683,728	2,029,248	2,442,622	2,883,652
Total salary	2,206,980	1,490,422	1,765,338	2,127,605	2,561,016	3,023,422

**The total income includes a proportionate share of the financial benefits received throughout the year (e.g. Christmas bonus salary, bonus, commission) and the monthly variable salary component.

Salaries by work experience

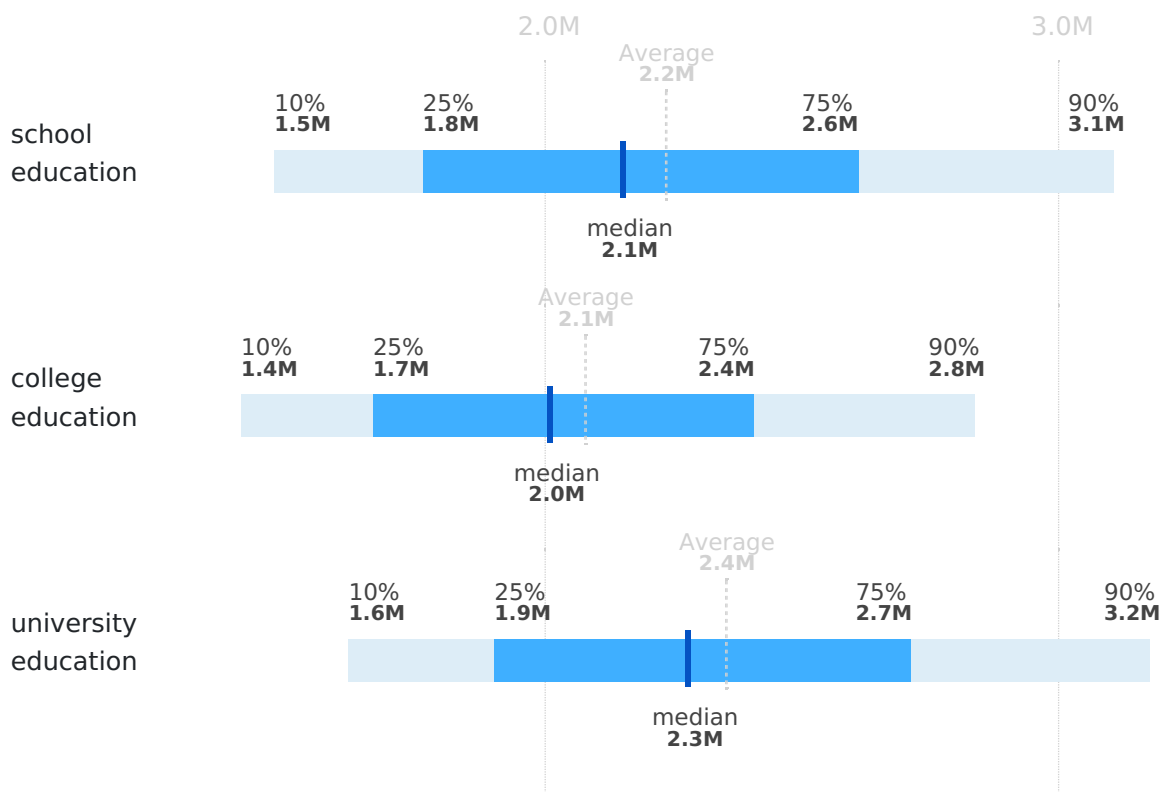
Region: Uzbekistan



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Junior	2,101,287	1,435,248	1,692,216	2,029,423	2,431,087	2,857,850
Middle	2,293,190	1,574,257	1,852,328	2,216,545	2,649,530	3,108,716
Senior	2,316,739	1,548,223	1,841,562	2,229,584	2,695,670	3,194,827

Salaries by education

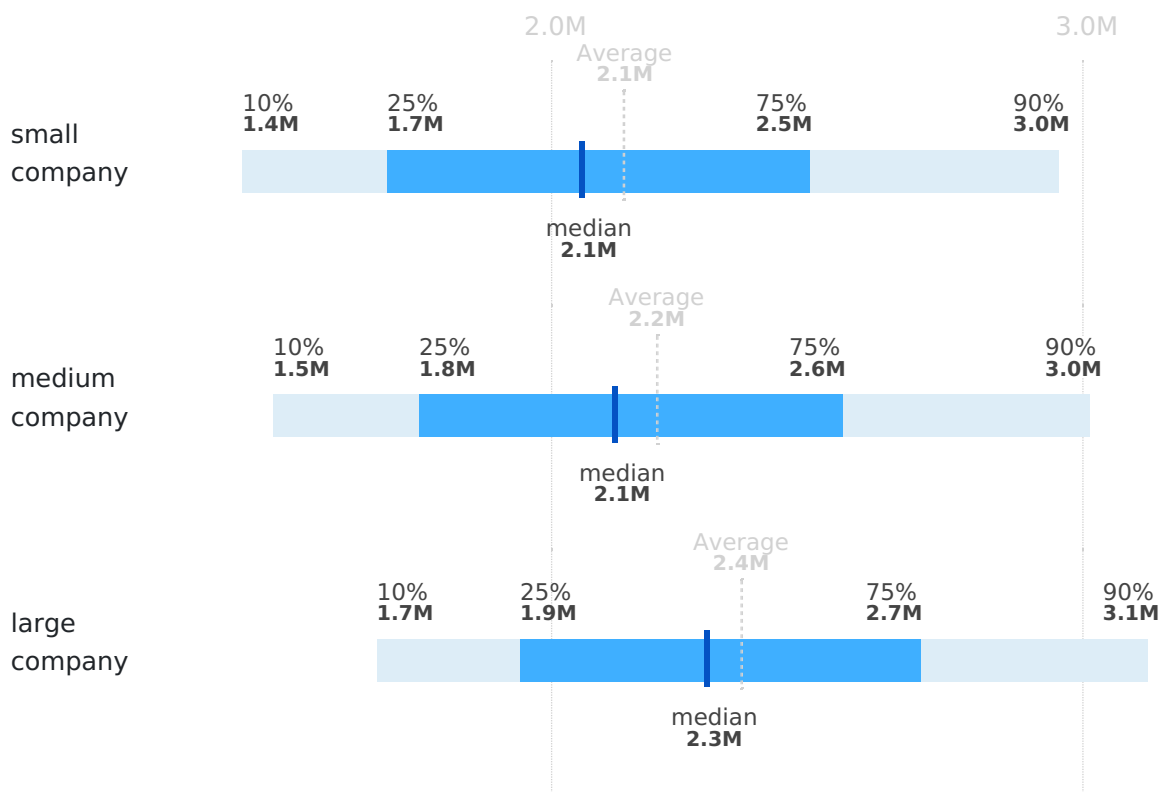
Region: Uzbekistan



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
school education	2,235,893	1,474,404	1,763,182	2,147,007	2,610,375	3,108,994
college education	2,078,284	1,410,521	1,667,345	2,005,155	2,408,532	2,838,115
university education	2,351,952	1,620,882	1,904,194	2,274,738	2,714,578	3,180,362

Salaries by company size

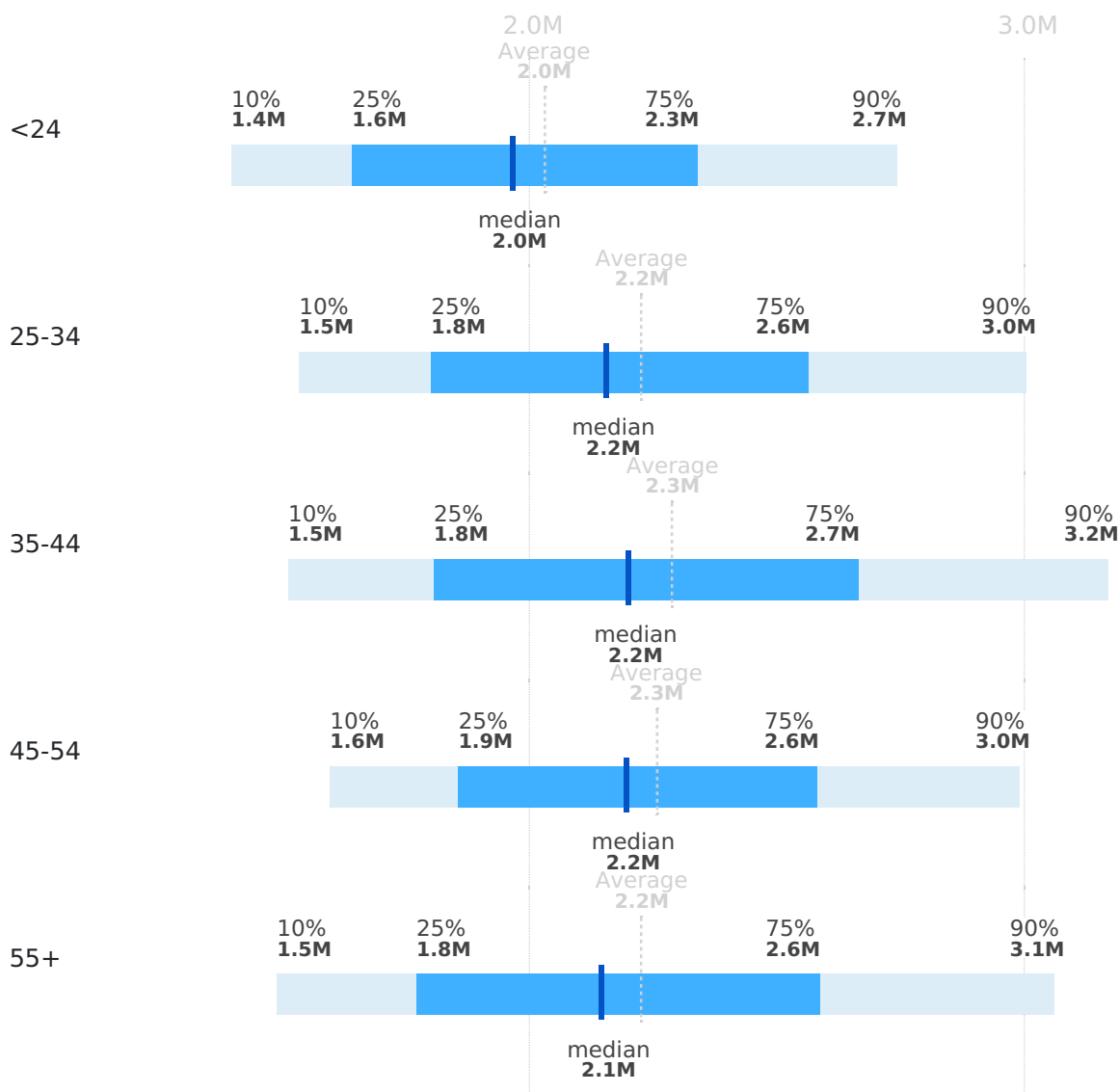
Region: Uzbekistan



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
small company	2,136,172	1,418,390	1,691,505	2,053,616	2,489,640	2,957,682
medium company	2,196,773	1,476,972	1,752,532	2,116,236	2,552,104	3,017,881
large company	2,356,546	1,671,724	1,940,992	2,289,337	2,698,107	3,126,306

Salaries by age group

Region: Uzbekistan



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
<24	2,029,685	1,399,865	1,644,032	1,963,289	2,342,136	2,743,214
25-34	2,224,797	1,536,707	1,803,661	2,152,519	2,566,252	3,004,023
35-44	2,287,547	1,515,906	1,809,233	2,198,418	2,667,390	3,171,156
45-54	2,256,305	1,600,984	1,858,682	2,192,031	2,583,167	2,992,857
55+	2,225,970	1,492,989	1,773,263	2,143,514	2,587,636	3,062,649

Contact

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